

SAANICH POLICE BOARD AGENDA

Date: Tuesday, June 4th, 2024

Time: 1430 hours

Place: Kirby Room

Territorial Acknowledgment:

It is appropriate that we begin by acknowledging that the District of Saanich lies within the territories of the ləkʷəŋən (lay-kwung-gen) peoples represented by the Songhees and Esquimalt Nations and the W̱SÁNEĆ (weh-saanich) peoples represented by the Tsartlip (Sart-Lip), Pauquachin (Paw-Qua-Chin), Tsawout (Say-Out), Tseycum (Sigh-Come) and Malahat (Mal-a-hat) Nations.

We are committed to celebrating the rich diversity of people in our community. We are guided by the principle that embracing diversity enriches the lives of all people. We all share the responsibility for creating an equitable and inclusive community and for addressing discrimination in all forms.

Public Meeting Business:

SUBJECT	DISCUSSION INFORMATION APPROVE DECISION	PERSON RESPONSIBLE	ATTACHMENTS
1. Territorial Acknowledgement		Ms. Murray	
2. Approval of Agenda of June 4 th , 2024	Approve	Ms. Murray	
3. Adoption of Minutes of May 7 th , 2024	Approve	Ms. Murray	✓
4. Correspondence			
5. New Business Arising			
6. Divisional Updates (as needed)			
7. Committee Reports (as needed)			
7.1 Finance		Ms. Murray	
7.2 Governance and Strategic Planning		Ms. Murray	
7.3 Stakeholder Outreach		Ms. Beckett	
7.4 Human Resources		Mr. Cambridge	
7.5 BCAPB		Mr. Cambridge	
7.6 CAPG 7.6.1 Call for CAPG Board of Director Nominations		Mr. Cambridge	✓
8. Old Business			
8.1 Board Calendar of Events – Summer Meetings	Discussion	Ms. Murray	✓
9. Adjournment and Date of Next Meeting	Decision	Ms. Murray	



SAANICH POLICE BOARD
Public Meeting Minutes
Saanich Police Department • Virtual
Tuesday, May 7th, 2024

PRESENT:

Chair:	Mayor Murdock
Board Members:	G. Beckett, J. Cambridge, C. Morton, L. Murray
Staff:	Chief Constable D. Duthie, Deputy Chiefs R. Warren and P. Douglas, Inspectors, S. Edwards, D. Robertson P. Smith, and D. Kowalewich and Ms. Ko, Manager of Executive Services
Recording Secretary:	A. De Medeiros
Regrets:	T. Stevenson and D. Underwood

The meeting was called to order at 1440 hours.

1. TERRITORIAL ACKNOWLEDGEMENT

Ms. Beckett read the prepared Territorial Acknowledgment.

2. PRESENTATION BY MOBILE YOUTH SERVICES TEAM (MYST)

Re: Impacts of Losing Police Liaison Officers in Schools

Ms. Mia Golden and Constable Gord Magee outlined the work of MYST over the past decade, highlighting a notable change since the removal of School Liaison Officers (SLOs). They discussed the increased presence of gangs, which has now extended to middle schools, and the void left by the absence of SLOs, resulting in MYST being called for issues previously handled by SLOs. They emphasized the crucial role SLOs played in dispelling misinformation, prevention, and supporting youth, noting that some young people believe their presence could have prevented gang recruitment. They advocated for the reinstatement of SLOs in schools to counter harmful messaging and assist youth.

The Board expressed appreciation for their presentation and acknowledged the importance of their work with youth.

3. APPROVAL OF AGENDA OF MAY 7, 2024

Moved by Ms. Murray and SECONDED by Mr. Morton: "That the agenda of the May 7, 2024, Police Board Public Meeting be approved as circulated."

CARRIED

4. ADOPTION OF MINUTES OF APRIL 2, 2024

Moved by Mr. Murray and SECONDED by Ms. Beckett: "That the minutes of the April 2, 2024, Police Board Public meeting be adopted as circulated."

CARRIED

5. CORRESPONDENCE

No items.

6. NEW BUSINESS ARISING

No items.

7. DIVISIONAL UPDATES

No items.

8. COMMITTEE REPORTS (AS NEEDED)

8.1 Finance

Ms. Murray advised there were no updates at this time and that the committee would be meeting in June.

8.2 Governance and Strategic Planning

8.2.1 Bill 17 Summary – Status and Update

Ms. Murray summarized the changes and noted that the Board will need to adopt a policy regarding the appointment of a Board Chair. Mayor Murdock advised that, he would seek Saanich Council's endorsement for his continuation as Chair of the Saanich Police Board.

8.3 Human Resources

8.3.1 Chief Constable Duthie's Contract Extension

Mr. Cambridge advised that on April 26, 2024, the Board proudly announced that Chief Constable Duthie's contract was extended to January 31, 2029. The Board is grateful to Chief Duthie and the SPD senior leadership team for the exceptional leadership they provide to the department, the Board, and the people of Saanich. This contract extension provides the public safety assurance and continuity that the community deserves and expects.

8.4 BCAPB

8.4.1 BCAPB Annual Conference

Mr. Cambridge outlined the highlights of the 2024 conference, noting that feedback received indicated it was well-organized and insightful. Board members who attended agreed that it offered valuable networking and engaging discussion topics.

7.6 CAPG

7.6.1 2024 CAPG Conference Halifax

MOVED by Mr. Murray and SECONDED by Mr. Morton: "That the Board approve two members to attend the 2024 CAPG Conference in Halifax in person and remaining members attend virtually."

CARRIED

9. OLD BUSINESS

No items.

10. ADJOURNMENT AND DATE OF NEXT MEETING: MAY 7, 2024

MOVED by Mr. Morton and **SECONDED** by Ms. Beckett: "That the May 7th, 2024, Police Board Public Meeting is adjourned at 1524 hours and that the Board move to an in-camera meeting.

CARRIED

The next Police Board meeting will be held on Tuesday June 4, 2024, at 1430 hours.

Chair

CALL FOR NOMINATIONS 2024

We are pleased to invite nominations to the CAPG Board of Directors for the term 2024-2026.

The following chart lists the positions that are vacant on the CAPG Board of Directors and those with terms that expire at the **Annual General Meeting to be held at the 2024 AGM & Conference in Halifax, Nova Scotia at 12:00 pm Atlantic Time on Sunday, August 11, 2024.**

The deadline for receipt of nomination papers is 5:00 PM WEDNESDAY, June 30, 2024.

The chart below shows directors with terms expiring in 2024 and vacant seats.

Directors elected at the 2022 Annual General Meeting (AGM) for 2-year term	Position	Term expires at the AGM in 2024
1. Oluyemi (Yemi) Akindoju, Halifax Regional Municipality Board of Police Commissioners	Director NS	
2. Amtul Siddiqui, Calgary Police Commission	Director AB	
3. Dan Bellegarde, File Hills Board of Police Commissioners	Director FN	
4. Andrew Minor, Manitoba Police Commission	Director Non-Police Board Organization	
Director with an interim appointment in 2023 for a term expiring at the AGM in August 2024.		Term expires 2024
5. Nadine Spencer, Toronto Police Services Board	Director ON	
Other Vacancies to be elected at the 2024 AGM for a two-year term expiring 2026		
1. 1 director (never filled)	Director NS	
2. 1 director (Jen Lawson resigned)	Director ON	
3. 1 director (never filled)	Director First Nations	
4. 1 director (Jo Custead term ended Dec 23)	Director SK	
5. 1 director (Erick Ambtman term ending)	Director AB	
6. 1 director (Cheney Cloke resigned)	Director BC	
7. 1 director (Firth Bateman)	Director BC	
Directors elected at the 2023 AGM for a two-year term expiring in 2025		Term expires 2025
1. Lori Bresciani, Regina Board of Police Commissioners		
2. Jeff Knoll, Halton Police Services Board		
3. Markus Chambers, Winnipeg Police Board		
4. Kevin Darling, Kennebecassis Regional Board of Police Commissioners		
5. Micki Ruth, Non-Police Board representative		

There is a total of 12 vacancies that need to be filled.

The directors listed above are eligible to put their name forward for re-election but this does not preclude any and all eligible and interested candidates from submitting their own nomination for each vacancy.

*The CAPG by-laws were amended in 2022 to include a new category of Director:

“Non-Police Board Representative” means an individual that is not on a Canadian police board or Canadian police commission but has previously served on a Canadian police board or Canadian police commission;

****This position includes the financial support of the CAPG to attend 1 face-to-face meeting and the annual conference when warranted and financially feasible. The rationale behind creating this position is to allow CAPG to benefit from the years of experience and knowledge police governors take with them when their terms expire.***

PROCESS

Nominations are an important responsibility of our members. The effectiveness and success of the CAPG depends on the strength and quality of your volunteer board. It is up to you to propose nominees who will bring the necessary competencies, including diversity, inclusivity, education and experience and most importantly a commitment to the success of the CAPG board and organization.

Attached to this email are the following:

- **Schedule A** is the form to be used by nominees who are **members of police boards and commissions.**
- **Schedule B** is the form to be used by nominees who are applying as a **non-police board representative.**

Please submit your nomination forms electronically to the attention of, Chair, Nominations Committee at the following address: sreid@capg.ca before Sunday, June 30, 2024. **The deadline for receipt of nomination papers is Sunday, June 30, 2024 at 5:00 PM.**

Following the receipt of nominations and identification of eligible candidates, the Nominations Committee will present a slate for election (or acclamations) at the Annual General Meeting on **Sunday, August 11, 2024 at 8:00 AM.**

When more than one qualified nomination is received for the same vacancy the Nominations Committee will advise that this will require an election to be held by a confidential electronic ballot at the Annual General Meeting on August 11, 2024 at 8:00 AM. Each candidate will be given time to address the members to support their election.

If you have any questions, please feel free to send them to sreid@capg.ca.

SCHEDULE A

Nomination Form

TO BE SIGNED BY BOARD/COMMISSION CHAIR/VICE CHAIR AND NOMINEE:

We _____, being members of the Canadian Association of Police Governance (CAPG), nominate _____ for the position of director _____ on the CAPG.

We also confirm that:

- ☐ We are members in good standing of the Association and have paid our annual membership dues;
- ☐ The nominee resides in the province where their Police Board or Commission is located;
- ☐ The nominee is willing to commit to the Association for a two-year term;
- ☐ The nominee and their Police Board or Commission commits the financial support of their nominee to attend the annual conference of CAPG;
- ☐ The nominee has the financial support of their Police Board or Commission to attend planning and advocacy meetings (estimated financial commitment of \$5,000)
- ☐ The nominee is able to participate in a two-hour bi-monthly teleconference board meeting;
- ☐ The nominee is willing to sit on at least one CAPG committee that meets bi-monthly;
- ☐ The nominee commits to participate in a one-hour bi-monthly teleconference committee meeting; and
- ☐ The nominee agrees to actively participate and engage in the work of the CAPG.

Nominee:

I _____ being a member of, _____ consent to this nomination. I am currently a _____ (provincial, municipal, citizen appointment) representative on my police board/commission and I have _____ years left to serve. I am eligible for another reappointment for _____ years.

Name:

Date:

Signature:

Email:

Chair or Vice Chair of Board/Commission:

Name:

Date:

Signature:

Email:

DECLARATION OF INTEREST TO SERVE ON THE EXECUTIVE COMMITTEE

I am interested in putting my name forward for the following position(s) for the 2024 term:

POSITION	NAME
President	
Vice President	
Treasurer	
Secretary	

SCHEDULE B

Nomination Form for Non-Police Board Representative

TO BE SIGNED BY NOMINEE

I _____, having been a member of _____ police board or police commission, who were members of the Canadian Association of Police Governance (CAPG), nominate myself for the position of **Non-Police Board Representative** on the CAPG.

I confirm that:

- ☐ I am willing to commit to the Association for a two-year term;
- ☐ I am willing to participate in a two-hour bi-monthly teleconference board meeting;
- ☐ I am willing to sit on at least one CAPG committee that meets bi-monthly;
- ☐ I am willing to commit to participate in a one-hour bi-monthly teleconference committee meeting; and
- ☐ I am willing to agree to actively participate and engage in the work of the CAPG.

Nominee:

Name:

Date:

Signature:

Email:

Please attach a letter that outlines your reasons why you want to be a member of the CAPG Board of Directors including any relevant skills, knowledge, experience and accomplishments that enhance your application.

In the spirit of fairness, we will not accept any attachments that are longer than two pages.

CALENDAR OF EVENTS

SAANICH POLICE BOARD

2024

JUNE 2024

4 th	1430 Hours	Police Board Meeting □ SPD Kirby Room
5 th	1600 Hours	SPD Board and SD61 Board Meeting □ 556 Boleskine
27 th	1330 Hours	Finance Committee Meeting □ Teams

LOOKING AHEAD:

JULY 2024

2 nd	1430 Hours	Police Board Meeting – at the Board’s discretion
6 th	1230 Hours	Saanich Police Reserve Graduation □ Ashton Armory
16 th	1100 Hours	Board Summer Workshop □ DOC/Boardroom

AUGUST 2024

6 th	1430	Police Board Meeting – at the Board’s discretion
8 th – 11 th		2024 CAPG Conference □ Halifax, NS

SEPTEMBER 2024

3 rd	1000 Hours	Class 175 Swearing in Ceremony □ tbd
3 rd	1430 Hours	Police Board Meeting □ SPD Kirby Room

OCTOBER 2024

1 st	1430 Hours	Police Board Meeting □ SPD Kirby Room

NOVEMBER 2024

5 th	1430 Hours	Police Board Meeting □ SPD Kirby Room

DECEMBER 2024

3 rd	1430 Hours	Police Board Meeting □ SPD Kirby Room