

SAANICH POLICE BOARD AGENDA

Date: Tuesday, September 5, 2023

Time: 1430 hours

Place: Kirby Room

Territorial Acknowledgment:

It is appropriate that we begin by acknowledging that the District of Saanich lies within the territories of the ɫəkʷəŋən (lay-kwung-gen) peoples represented by the Songhees and Esquimalt Nations and the ƱSÁNEĆ (weh-saanich) peoples represented by the Tsartlip (Sart-Lip), Pauquachin (Paw-Qua-Chin), Tsawout (Say-Out), Tseycum (Sigh-Come) and Malahat (Mal-a-hat) Nations.

We are committed to celebrating the rich diversity of people in our community. We are guided by the principle that embracing diversity enriches the lives of all people. We all share the responsibility for creating an equitable and inclusive community and for addressing discrimination in all forms.

Public Meeting Business:

SUBJECT	DISCUSSION INFORMATION APPROVE DECISION	PERSON RESPONSIBLE	ATTACHMENTS
1. Territorial Acknowledgement		Ms. Niemi	
2. Approval of Agenda of September 5, 2023	Approve	Mayor Murdock	
3. Adoption of Minutes of June 6, 2023	Approve	Mayor Murdock	✓
4. Correspondence			
4.1 Letter from A/Assistant Deputy Minister/Director of Policing Services re: SPD Contributions to BC Provincial Policing Standards on Sexual Assault	Information	Chief Duthie	✓
5. New Business Arising			
6. Divisional Updates (as needed)			
7. Committee Reports (as needed)			
7.1 Finance 7.1.1 Committee Appointment – Ms. Gurcharn		Ms. Murray and Mr. Cambridge	
7.2 Governance and Strategic Planning		Ms. Murray and Mr. Cambridge	
7.3 Stakeholder Outreach 7.3.1 Committee Appointment – Ms. Gurcharn		Ms. Niemi	
7.4 Human Resources		Ms. King and Mr. Cambridge	

7.5 BCAPB		Mr. Cambridge	
7.6 CAPG 7.6.1 Update on CAPG Conference		Mr. Cambridge	
8. Old Business			
9. Adjournment and Date of Next meeting: Tuesday October 3, 2023	Decision	Mayor Murdock	



SAANICH POLICE BOARD
Public Meeting Minutes
Saanich Police Department • Virtual Meeting
Tuesday, June 6, 2023

PRESENT:

Chair: Mayor Murdock

Board Members: J. Cambridge, D. Jelks, L. Murray, S. Niemi

Staff: Chief Constable D. Duthie, Deputy Chief Constable P. Douglas, Inspectors D. Harris, S. Edwards, D. Underwood, D. Robertson and J. Ko, Manager of Executive Services

Recording Secretary: A. De Medeiros

REGRETS: J. King, G. Beckett, R. Warren, T. Dyck, and S. Morgan

The meeting was called to order at 1432 hours.

1. TERRITORIAL ACKNOWLEDGEMENT

Mayor Murdock read the prepared Territorial Acknowledgment.

2. INTRODUCTION OF NEW BOARD MEMBER MS. GURCHARN BECKETT

Mayor Murdock advised that Ms. Beckett expressed regrets for not being available to attend the meeting due to a previously scheduled commitment. He further advised that he'd had an opportunity to meet with Ms. Beckett and she is very eager to meet the rest of her fellow board members and staff.

3. APPROVAL OF AGENDA OF JUNE 6, 2023

MOVED by Ms. Murray and **SECONDED** by Ms. Niemi "That the agenda of the June 6, 2023, Police Board Public Meeting be approved as circulated."

CARRIED

4. ADOPTION OF MINUTES OF MAY 2, 2023

MOVED by Mr. Jelks and **SECONDED** by Ms. Murray: "That the minutes of the May 2, 2023, Police Board Public meeting be adopted as circulated."

CARRIED

5. CORRESPONDENCE

No items.

6. NEW BUSINESS ARISING

No items.

7. DIVISIONAL UPDATES (AS NEEDED)

7.1 Administration Division

Inspector Harris provided an overview of the completed and ongoing projects of the Administration Division of the past year. Ms. Sarah Erb, Manager of Administration and Staff Sergeant (SSgt) Marc Chateau were introduced by Inspector Harris and invited to provide an overview of their roles and responsibilities.

Ms. Erb highlighted:

- oversight and support for CUPE staff
- support for Patrol division
- records support team of eight who work a 24-hour schedule
- court liaisons who swear the information, prepare the files for court if charges are recommended and manage communications and responses
- PRIME training
- reporting obligations and updates to Canada wide warrants

SSgt Chateau highlighted responsibilities of the division:

- exhibit property control, quarter master, detention facility, front desk, coordinating contractors, management of a fleet of 90 vehicles, new dive team boat, commissionaires.
- exhibit property control – thousands of exhibits every year
- participating in a zero-emissions strategy committee
- projects completed in the past year including perimeter fence project, expansion of the women's changeroom by the addition of 18 lockers and patrol area refresh

Inspector Harris acknowledging his last Board meeting before retirement, thanked the Board and fellow senior officers for the tremendous support throughout his career with the Saanich Police Department. Mayor Murdock, on behalf of the Board, thanked Inspector Harris, Ms. Erb and SSgt. Chateau for the thorough presentation and for the entire Administration Division staff for their diverse and important roles in the Department. The Board congratulated Inspector Harris for his exemplary service to the Department and wished him well in his retirement.

8. COMMITTEE REPORTS (AS NEEDED)

8.1 Finance

No updates.

8.2 Governance and Strategic Planning

No updates.

8.3 Stakeholder Outreach

No updates.

8.4 Human Resources

Mr. Cambridge provided an update on the HR meeting and highlighted the following topics discussed such as recruitment challenges and initiatives ie. job fairs and open houses, succession planning and anticipated retirements, training and development

8.5 BCAPB

8.5.1 Update from the Annual Conference

Chief Duthie provided an update on the annual conference that took place in Nelson BC May 25th and 26th having attended as well as Board Secretary, Ms. De Medeiros on behalf of the Board. He highlighted the following:

- Minister Farnworth presentation on ministry updates
- a joint dialogue session with BCAPB and BC Association of Police Chiefs (BCAPC) regarding regionalization. There were perspectives from larger urban departments and smaller departments.
- JIBC in depth discussions, frustrations felt across all departments with service delivery and increasing costs to departments
- VPD researching potential options to break away from JIBC which would impact other departments in terms of costs
- decriminalization of drugs – departments and boards are frustrated with legislation
- world café roundtables created valuable insight into other departments and good discussion

9. SD61 – Removal of School Liaison Officers

Chief Duthie advised that as a result of a unanimous vote by the SD61 Board, police officers have been removed from school effective immediately. Inspector Underwood who was part of a committee for two years, commented feeling that of our voices were not heard. Our Community Engagement Divisions' school section is a big part of the division's work and they put their hearts in it. SD63 is still in our jurisdiction and the department will continue to make good connections.

10. OLD BUSINESS

10.1 Police Board Calendar of Events

It was the consensus of the Board that a workshop be held in the summer to work on Board strategic planning, governance training and committee initiatives.

Chief Duthie acknowledged Inspector Harris' last meeting and highlighted his career path as a constable through to senior management with the Department. He thanked him for his leadership in providing coaching and guidance to many officers, his overall emotional intelligence and people centered leadership.

11. ADJOURNMENT AND DATE OF NEXT MEETING: JUNE 6, 2023

MOVED by Ms. Murray and SECONDED by Mr. Jelks "That the June 6th, 2023, Police Board Public Meeting is adjourned at 1529 hours and that the Board move to an in-camera meeting.

CARRIED

The next Police Board meeting will be held on Tuesday, September 5, 2023, at 1430 hours.

Chair



August 22, 2023
Ref: 655009

Chief Constable Dean Duthie
Saanich Police Department
760 Vernon Avenue
Victoria BC V8X 2W6
Email: dduthie@saanichpolice.ca

Dear Chief Constable Duthie:

Re: Thank you for your agency's contributions to the *BC Provincial Policing Standards on Responses to Sexual Assault*

Further to my previous letter of July 24, 2023 (reference #655008), I am writing to thank you for your agency's contributions to the development of the new *BC Provincial Policing Standards* (Standards) on police response to sexual assault. The Standards were approved on July 5, 2023, and will become effective on July 5, 2024. All Standards are posted on the government website (<https://www2.gov.bc.ca/gov/content/justice/criminal-justice/policing-in-bc/policing-standards>).

Responding to victims of sexual assault is a shared responsibility across the police, public health, and social and community sectors. The contributions of all partners and stakeholders during the development of these standards has contributed to promoting cross-sector collaboration, trauma informed practice, cultural safety, and victim-centred approach to policing for investigations of reported sexual assaults.

I would like to acknowledge the contributions of Cst. Jenn Maher, including to providing feedback throughout the engagement and development process for these standards. Your officer's expertise, advice, and support have been instrumental in supporting this project, and I appreciate the time involved for the benefit of this initiative. I am confident that these standards will help to ensure that police response to sexual assault in BC will continue to align with best practices and emerging research in this area.

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On behalf of the Policing and Security Branch, thank you again for your efforts to support this initiative.

Regards,



Glen Lewis
A/Assistant Deputy Minister
And Director of Police Services
Policing and Security Branch
Ministry of Public Safety and Solicitor General

pc: Cst. Jenn Maher (JMAHER@saanichpolice.ca)